

CHALGROVE PARISH COUNCIL

A **MEETING** of the Parish Council took place in the Chalgrove Village Hall at 7.30pm, **Thursday 10th August 2023.**

Present: Cllr. P Waters, Chair Cllr. A. Dudley
Cllr. J. Russell, Vice-Chair Cllr. A. Charman

Apologies Accepted: Cllr. Pritchard

Not present: Cllrs. Turner, Ziemelis & Nixey

Members of the public: None

PUBLIC SESSION:

None.

110. COUNCILLOR VACANCIES:

- (a) Mr Jim Winnard was interviewed by Cllrs. Waters, Russell and Dudley on the 17th July.
- (b) The interview was successful and Mr. Winnard was found to be engaging and capable, with an avid interest in supporting the community.
- (c) The Parish Council formally accepted the co-option of Mr. Winnard, with his first meeting on the 7th September, proposed Cllr. Waters, seconded Cllr. Russell, agreed by all.

JM

111. RESTRICTED BYWAY AT THE RECREATION GROUND:

Extinguishment Order

- (a) The Extinguishment Order had been submitted to the County Council, who had written to acknowledge receipt on the 12th July.
- (b) Mr. Andy Sylvester, County Council, had written with queries and had requested a site meeting on the 21st August to discuss the application further.

ALL

Correspondence

- (a) An email had been received from Mr. M. Knight on the 5th August querying why the fence had not been removed as per his request, and requesting further information regarding the skate park.
- (b) Two letters had been received at Cllr. Waters private home on the 4th August from Mr. M. Knight stating that they had notified their solicitors.
- (c) An email had been received from John Howell MP's Office on the 4th August requesting further information on the matter.

Skatepark Fencing

- (a) Quotations have been sought in order to proceed with the movement of the fence-line.

PW, JM

112. CARETAKER EQUIPMENT:

- (a) Assessments had taken place, looking at the relevant work required on our land and around the village, to determine what equipment needs to be purchased for the Caretaker to undertake his work.
- (b) Advice was sought from Oxfordshire County Council and Oxford City Council in relation to the specification of the equipment.
- (c) The tools required, at a total cost £779.93 ex VAT, were approved; proposed Cllr. Dudley, seconded Cllr. Russell, agreed by all.
- (d) The tools include
 - 4 pronged fork
 - bypass loppers
 - pruning saw
 - broom
 - petrol fuel can
 - cordless strimmer
 - cordless hedge trimmer
- (e) A further maximum amount of £250 ex VAT was approved for the required personal protective equipment (PPE); proposed Cllr. Waters, seconded Cllr. Russell, agreed by all.

JM

113. PLANS (Parish Council decision only):

(Cllr. Turner took no part in the discussion or decision of any planning applications shown below)

- | | | |
|------------------|----------------------|--|
| (a) P23/S2386/HH | 61 Brinkinfield Road | Construction of single storey garage extension.
OBJECTION |
| (b) P23/S2005/HH | 38 High Street | Rear garden extension.
NO OBJECTION, with comments |

ACCOUNTS:

114. No cheques had been signed outside of the main Parish Council meetings.

115. ACCOUNTS SANCTIONED FOR PAYMENT:

007570	B. Murphy – youth work	£104.00
007571	N. Kerridge – youth work	£507.00
007572	Countryside Estate Services – groundsman	£1380.55
007573	R. Murphy – litter picking	£192.00
007574	M. Bullen – youth club cleaning	£144.00
007579	Shield Maintenance – dog bin emptying	£156.00
007580	A&W Grounds – grass cutting	£620.00
007581	Cowling & Co – window repair	£60.00
007582	Churches Fire – extinguishers tests	£1540.97
007583	SEFE Energy – gas supply	£63.25
007584	London Hearts – defibrillator & heated cabinet	£1453.20

The meeting closed at 8.08pm.

Signed: Chair