

**CHALGROVE PARISH COUNCIL**

An **EXTRAORDINARY MEETING** of the Parish Council took place in the Chalgrove Village Hall at 7pm, **Friday 28<sup>th</sup> June 2024.**

**Present:**

Cllr. P Waters, Chair	Cllr. A. Dudley
Cllr. J. Russell, Vice-Chair	Cllr. A. Ziemelis
Cllr. D. Turner	Cllr. C. Nixey
Cllr. A. Pritchard	Cllr. J. Winnard

**Apologies Accepted:** Cllr. Charman

**Not present:** n/a

**Members of the public:** 2

**35. FINANCE COMMITTEE**

Internal Audit

(a) Ms Klein had completed the internal audit for the 2023/2024 financial year on the 30<sup>th</sup> May 2024. Her report showed that appropriate accounting records and adequate internal controls had been kept throughout the year.

(b) The Internal Auditor noted that, following the unsuccessful recruitment of a Financial Officer, the Clerk undergo training, in particular audit training, and that the Parish Council support the Clerk throughout.

2023/2024 Accounts

(a) All Councillors approved the Parish Council accounts for the year 2023/2024; proposed Cllr. Waters, seconded Cllr. Russell, agreed by all.

(b) All Councillors reviewed the Annual Governance Statement (Section 1) 2023/2024 and then certified that it had been completed correctly; signed by the Chairman and Clerk (RFO).

(c) All Councillors certified that the accounting statement (Section 2) 2023/2024 presented fairly the financial position of the Council and its income and expenditure; signed by the Chairman and Clerk (RFO).